



DEPARTMENT OF STATE
FOREIGN SERVICE INSTITUTE
WASHINGTON

DTR-8127

October 12, 1973

Mr. Alfonso Rodriguez
Director of Training
Central Intelligence Agency
Washington, D. C. 20505

Dear Rod:

Mr. Sollenberger and I were pleased to have the opportunity to

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for certain courses. Jim was more than generous with his time which made our visit both pleasant and very useful.

We would like to use our Executive Studies Seminar as a pilot group. This Seminar is a mid-career level (FSO-3, 4, and 5, and comparable GS) course in management concepts. It normally numbers 14-17 officer participants composed chiefly of men but usually with 2-4 female members. The next session is scheduled for January 20-25, 1974. These dates can be adjusted if the late January timing would be inconvenient but the schedule should be firm by approximately six weeks prior to the opening of the class.

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January period, would appreciate your earmarking it for us.

Our Executive Studies Seminar is taught for us by University Affiliates, Inc., a Boston based management training and consulting firm. The company President, Dr. Harry Wilkinson, and one staff teacher will be present during the entire week. Wilkinson and his associates have been cleared for FSI teaching purposes but since this may not be adequate for your needs, I would appreciate hearing from you what additional steps should

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be taken to effect necessary clearances.

During our visit, Mr. Sollenberger and I were informed of the

State Dept. declassification & release instructions on file

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Most of our students will arrive and depart by commercially

and catering costs.

Sincerely,



Robert S. Lindquist
Assistant Director for
Management